



**CABINET FOR HEALTH AND FAMILY SERVICES
DEPARTMENT FOR COMMUNITY BASED SERVICES**

Matthew G. Bevin
Governor

Division of Child Care
275 East Main Street, 3C-F
Frankfort, Kentucky 40621
Telephone: 502-564-2524
Fax: 502-564-3464
<http://chfsnet.ky.gov/cfs/dcbs/dcc/>

Vickie Yates Brown Glisson
Secretary

April 4, 2016

Dear Potential Child Care Provider:

The Cabinet for Health and Family Services (CHFS) is pleased you have decided to explore the idea of providing child care in Kentucky. As part of a recent initiative to streamline processes for licensing new programs, CHFS has sought the assistance from Child Care Aware of Kentucky to help educate and provide technical assistance to future providers.

One of the many benefits to this approach is the ability meet future providers and provide one on one assistance throughout the licensure application process. Technical Assistants are located throughout the state and can provide information and assistance necessary to fully inform all new providers of state requirements for licensure applications, as well as other pertinent information for quality child care operations.

You recently contacted the Division of Regulated Child Care and expressed interest in opening a licensed child care facility or certified home. Child Care Aware staff will be conducting "Getting Started in Child Care" consultations in locations statewide. At the "Getting Started" consultation you will receive an application for licensure/certification, as well as additional information that will guide you through the process. The consultation services are a great way to get to know the technical assistance coordinator in your area. The Child Care Aware staff can assist you throughout the licensure/certification process and will be a wonderful resource when your business is operating. Attending a "Getting Started in Child Care" consultation is the only available process for obtaining an application for a license or certificate to operate a child care business.

Please contact your local Child Care Aware technical assistance coordinator for the date and location of the next "Getting Started in Child Care" consultation in your area. For your convenience a contact list enclosed.

Sincerely,

Mary Beth Jackson
Director

Enclosure

Child Care Aware Health and Safety Coaches

Health & Safety Coaches	Health & Safety Specialist	Counties Served
Lisa Marshall lisa.marshall@purchaseadd.org 270-247-7171 ext. 161		Ballard, Calloway, Carlisle, Fulton, Graves, Hickman, McCracken & Marshall
Lou Ann Worthington lworthington@audubon-area.com 931-801-5091		Caldwell, Christian, Crittenden, Hopkins, Livingston, Lyon, Muhlenberg, Todd & Trigg
Donna Porter dporter@audubon-area.com 270-315-0785		Daviess, Hancock, Henderson, McLean, Ohio, Union & Webster
Sherri Meyer sherri.meyer@wku.edu 270-745-2216		Allen, Barren, Butler, Edmonson, Hart, Logan, Metcalfe, Monroe, Simpson & Warren
Alice Brewer aliceb@cccokfy.com 800-809-7076 ext. 6108		Breckinridge, Grayson, Hardin, Larue, Marion, Meade, Nelson & Washington
Allison Uhl auhl@kentuckycca.org 502-584-0032	Brummal Murphy brummal.murphy@uky.edu 502-876-9267	Bullitt, Henry, Jefferson, Oldham, Shelby, Spencer & Trimble
Torri Kiefer tkiefer@kentuckycca.org 502-584-5024		
Elizabeth Singleton esingleton@kentuckycca.org		Kenton, Boone, Carroll, & Gallatin
Holly Grass hgrass@4cforchildren.org 606-784-5600		Bourbon, Campbell, Grant, Harrison, Nicholas, Owen, Pendleton, & Scott
Lora Conley lorac@cccokfy.com 606-571-5383		Bath, Boyd, Bracken, Carter, Fleming, Greenup & Lewis, Mason, Montgomery, Robertson, & Rowan
Pat Hites patricia.hites@uky.edu 606-434-1801		Elliot, Floyd, Johnson, Lawrence, Magoffin, Martin & Pike
Brenda Hunter brenda.hunter@uky.edu 606-477-9944		Breathitt, Knott, Lee Leslie, Letcher, Morgan, Menifee, Owsley Perry & Wolfe
Linda Fowles linda.fowles@uky.edu 859-200-3858		Boyle, Clark, Estill, Garrard, Lincoln, Madison, Mercer, & Powell
Donna Forbes donna.forbes@uky.edu 606-308-1662		Adair, Casey, Clinton, Cumberland, Green, McCreary, Pulaski, Russell, Taylor, & Wayne
Michelle Lowe michelle.lowe@uky.edu 606-878-4972		Bell, Clay, Harlan, Jackson, Knox, Laurel, Rockcastle, & Whitley
Carrie Bales Carrieb@cccokfy.com 859-254-9176 x 2144		Anderson, Fayette, Franklin, Jessamine & Woodford